

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT				1. CONTRACT ID CODE J		PAGE OF PAGES 1 11	
2. AMENDMENT/MODIFICATION NO. 0001		3. EFFECTIVE DATE 10-Feb-2004		4. REQUISITION/PURCHASE REQ. NO.		5. PROJECT NO.(If applicable)	
6. ISSUED BY CONTRACTING DIVISION US ARMY CORPS OF ENGINEERS CLOCK TOWER BUILDING PO BOX 2004 ROCK ISLAND IL 61204-2004		CODE W912EK		7. ADMINISTERED BY (If other than item 6) WILLIADEAN INEICHEN (309)794-5259 PO BOX 2004 CLOCK TOWER BUILDING ROCK ISLAND IL 61204-2004		CODE W912EK	
8. NAME AND ADDRESS OF CONTRACTOR (No., Street, County, State and Zip Code)				X		9A. AMENDMENT OF SOLICITATION NO. W912EK-04-T-0062	
				X		9B. DATED (SEE ITEM 11) 09-Feb-2004	
						10A. MOD. OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 13)	
CODE		FACILITY CODE					
11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS							
<input checked="" type="checkbox"/> The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offer <input type="checkbox"/> is extended, <input checked="" type="checkbox"/> is not extended. Offer must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended by one of the following methods: (a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.							
12. ACCOUNTING AND APPROPRIATION DATA (If required)							
13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.							
A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.							
B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(B).							
C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:							
D. OTHER (Specify type of modification and authority)							
E. IMPORTANT: Contractor <input type="checkbox"/> is not, <input type="checkbox"/> is required to sign this document and return _____ copies to the issuing office.							
14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.) Add Scope of Work - See attached.							
Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.							
15A. NAME AND TITLE OF SIGNER (Type or print)				16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print)			
				TEL: _____ EMAIL: _____			
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED		16B. UNITED STATES OF AMERICA		16C. DATE SIGNED	
_____ (Signature of person authorized to sign)				BY _____ (Signature of Contracting Officer)		10-Feb-2004	

SECTION SF 30 BLOCK 14 CONTINUATION PAGE

**Custodial Services, Whitebreast Recreation Area
SUMMARY OF CHANGES**

Page 2, Line Item 0001: Correct spelling to "location" on the first line.
In Line 3 the date is corrected to read 01 April 2004.

Add the following Scope of Work to the Solicitation:

SCOPE OF WORK

WHITEBREAST CUSTODIAN LAKE RED ROCK

A. GOVERNMENT RESPONSIBILITIES.

1. CUSTODIAL SUPPLIES. The government will supply all materials and supplies necessary for the performance of all operations incidental to the cleaning and maintenance of dump stations, change/shower buildings, picnic shelters, picnic table pads, litter pickup, and refuse pickup. In addition, a storage building to store those materials will be furnished.

1.1. SUPPLY PICKUP. Custodial supplies will be picked up by the Contractor at the project's supply storage facility on Wednesdays between 1:00 and 2:00 p.m.. This storage is located at the North Tailwater structure door. It is the Contractor's responsibility that all needed supplies for the upcoming week's work are picked up during this time period.

1.2. WORK MEETING. A meeting will be held during the first week of work to discuss custodial supply usage and project policies.

2. CAMPSITE. The government will provide a site to park Contractor's camping unit, except if area is closed as noted in Section D, paragraph 6.1. This site will have electric, water, and sewer hookups at no cost to the Contractor.

B. CONTRACTOR RESPONSIBILITIES.

1. CAMPING UNIT. The Contractor will provide a camping unit to be parked at a site designated by the government at least 24 hours in advance of the work period. The Contractor will maintain the area where the camping unit is parked in a clean and sanitary condition at all times. The Contractor shall remove the camping unit and associated personal property from government lands no later than five (5) days after contract termination, unless the area is to be closed. In that event, the Contractor will vacate the site immediately. The Contractor shall be responsible for supplying all the material and labor for hooking the camping unit to existing water, sewer, and electric lines. For purposes of this contract a camping unit is defined as a travel trailer, motor home, or fifth wheel trailer, which may be "lived in" without electrical, water, or sewage hookups. The unit must have a potable water and waste water system, bathing facilities, cooking facilities, and appropriate food storage facilities. Travel trailers, motor homes, and fifth wheel trailers as defined by the Code of Iowa, Section 321.1., Subsections 68 b, c, and d are acceptable camping units for use under this contract. Under this contract a tent, pop up camper, or mobile home is not considered as an acceptable camping unit.

2. LABOR. The Contractor shall provide all labor and supervision necessary to perform the work.

3. CONTRACTOR VEHICLE. The Contractor shall provide a serviceable vehicle for personal transportation around the work area and to transport refuse from the cans to the bulk storage unit.

3.1. No unlicensed vehicle will be used at any time by the Contractor in performing his/her duties associated with this contract.

4. **PROFESSIONAL IMAGE.** The Contractor shall at all times promote a positive, professional image of themselves and the Corps of Engineers. At no time shall the Contractor through their personal appearance, actions or demeanor discredit the Government.

5. **PERSONAL ITEMS IN PIPE CHASES.** The Contractor at no time shall leave or store any personal items in the pipe chase of any shower building.

6. **PERSONAL ITEMS IN STORAGE BUILDING.** Any personal items must be pre-approved prior to storage in the custodian's storage building. All personal items stored in the building are at the owner's own risk.

C. CONTRACTOR DUTIES.

1. CLEAN SHOWER HOUSES AND CHANGE/SHOWER BUILDING (Beach Area).

1.1. Shower houses and the change/shower building will be cleaned in their entirety.

During the period 22 April 2004 through 27 September 2004 (base year) and 21 April 2005 through 26 September 2005 (option year), shower buildings and change/shower building shall be cleaned twice daily, seven days a week.

The first daily cleaning of the Campground Shower Buildings shall be completed between 10:00 a.m. and 1:00 p.m., while the second cleaning shall be made between 5:00 p.m. and 7:00 p.m.

The first daily cleaning of the Beach Change/Shower Building shall be completed by noon, while the second cleaning shall be made between 5:00 p.m. and 7:00 p.m.

The second cleanup shall consist of sweeping up any mud, sand, or debris. It shall also consist of replenishing toilet tissue and wiping mirrors and sink tops clean. Should any obvious dirty or unsanitary condition exist, it shall be cleaned and disinfected in a satisfactory condition to prevent contamination of the facility.

1.2. The shower and the shower/change building's walls, ceilings, and floors shall be cleaned by sweeping and complete washing with water containing disinfectant chemical and detergent. All surfaces shall be thoroughly rinsed with clean water. Special effort will be exercised to prevent any build-up of hardened scale on the walls. Care shall be taken that excess mud, sand, mop strands, and/or debris shall not cause the shower and/or floor drains to become plugged. Water will not be sprayed on nor allowed to run into electric receptacles, light fixtures, or hand dryers.

1.3. Excess water shall be removed by mop, broom, or squeegee.

1.4. Paper and other debris accumulated from sweeping shall be deposited in plastic containers to be furnished by the Government and placed in a refuse container for pickup.

1.5. All toilet fixtures shall be scrubbed with a cleaning compound until clean and all stains removed. After cleaning they shall be disinfected and rinsed with clean water. Any surface subject to body contact shall be wiped dry.

1.6. All mirrors and other fixtures shall be polished and left in a clean and dry condition. Care shall be exercised that strong abrasives do not mar the finish on fixtures and mirrors.

1.7. Toilet tissue shall be restocked by the Contractor to assure an adequate supply at all times. Two-roll holders shall have two rolls of toilet paper after cleaning.

1.8. The Contractor shall be responsible for replacing defective light bulbs in all shower buildings and the change/shower building. This includes all interior lights and the exterior lights that are located immediately above the entry doors. The government will furnish the light bulbs.

1.9. Water fountains located on the outside of shower houses shall be disinfected, rinsed with clean water, wiped dry, and kept free of any litter.

1.10. Sidewalks and concrete patio areas shall be kept free of grass, soil, and other debris.

1.11. Wastebaskets shall be emptied daily and plastic liners replaced. Plastic liners containing debris from the wastebaskets shall be placed in refuse container.

1.12. Entrance doors shall be wiped clean of dirt, cobwebs, and insect nests.

1.13. Outside walls shall be swept or hosed down to remove insect nests, cobwebs, mud daubers, and bird nests.

1.14. Utility and supply rooms shall be cleaned and kept in an orderly manner. When performing services at shower buildings the door to the utility and supply rooms may be left unlocked. They shall be locked at all times when attendant is not servicing the shower buildings or comfort stations.

1.15. Malfunction of utilities, damaged fixtures, plugged toilets, lavatories, and/or drains shall be reported to the Operations Manager immediately. Vandalism or willful destruction of government property shall also be reported to the Operations Manager.

2. CLEANING OF VAULT TOILETS.

2.1. Frequency of cleaning: During the period 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), vault toilets shall be cleaned daily (seven days per week). Work shall be completed no later than 12:00 noon.

2.2. The walls, floors, and all interior fixtures shall be scrubbed with a detergent/disinfectant solution. All surfaces shall be thoroughly rinsed with clean water and any surface subject to body contact shall be wiped dry.

2.3. Excess water shall be removed by mop, broom, or squeegee.

2.4. Urinals will be cleaned daily and all insects and trash removed. Deodorant blocks will be used in the urinals.

2.5. Insect nests, cobwebs, and bird nests shall be removed daily from interior and exterior surfaces.

2.6. Toilet tissue shall be removed before cleaning and restocked daily by the Contractor to assure an adequate supply at all times. Toilet paper holders having space for two rolls of paper will be so stocked after cleaning.

2.7. Malfunction of utilities, damaged fixtures, plugged toilets, and/or drains shall be reported to the Operations Manager immediately. Vandalism or willful destruction of government property shall also be reported to the Operations Manager.

3. CLEANING OF FISH CLEANING STATION.

3.1. Frequency of cleaning: During the period 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), fish cleaning station shall be cleaned twice daily. The first cleaning shall be between the hours of 7:00 AM and 9:00 AM and the other will be between the hours of 7:00 PM and 8:00 PM. All services will be required during both daily cleanings.

3.2. Fish remains and other debris shall be removed from the fish cleaning facility within a radius of 50 feet, put in plastic bags and placed in bulk container.

3.3. Excess water shall not be left on the floors. Any excess water shall be removed by mop, broom, or squeegee.

3.4. The garbage in the containers under the sinks shall be placed in plastic bags, tied securely, and placed in bulk container.

3.5. The sediment bucket in floor drain shall be dumped and cleaned. No refuse of any kind shall be placed in or flushed down the drain.

3.6. The floors, tables, sinks, garbage can, and all other interior fixtures shall be scrubbed with an effective detergent disinfectant. All surfaces shall be thoroughly rinsed with clean water.

3.7. Insect nests, cobwebs, and bird nests shall be removed daily from interior and exterior surfaces.

3.8. Malfunction of utilities, damaged fixtures, and/or plugged drains shall be reported to the Operations Manager immediately. Vandalism or willful destruction of government property shall also be reported to the Operations Manager.

4. CLEAN PICNIC SHELTERS.

4.1. Frequency of Cleaning: During the period 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), picnic shelters shall be cleaned three times weekly, unless needed more often. This normally will be done on Wednesdays, Saturdays, and Sundays unless instructed otherwise. These cleanings will be completed no later than 11:00 a.m. A second cleaning is required between 2:00 p.m. and 4:00 p.m. on Saturdays, Sundays, and all government holidays.

4.2. Floors shall be swept and washed with water containing disinfectant chemical and detergent. All surfaces shall be thoroughly rinsed with clean water.

4.3. Paper and other debris accumulated from sweeping shall be deposited in garbage can.

4.4. Insect nests, cobwebs, and bird nests shall be removed from interior and exterior surfaces.

4.5. Picnic tables under and immediately adjacent to structures shall be cleaned of food or other foreign material.

5. LITTER PICKUP.

5.1. The Whitebreast beach and adjacent parking lots shall be picked up daily for the period 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year). The beach includes the area from waters edge of Lake Red Rock to the far edge of the parking lots or roadway.

5.2. Litter shall be picked up in all other recreation areas as needed. This work will be performed from 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year). The boundaries for this, including all areas defined above, shall be all the area within the mowed area.

5.3. Litter includes all cans, jars, and bottles (including broken glass used for beverage or food products and the cap, lids, tops used thereon). It shall further include dead fish, all paper, cigarette butts, plastic, foil, and other waste products including discarded food products.

6. REFUSE PICKUP.

6.1. Frequency of pickup: During the periods, 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), pickup shall be made five times weekly on Monday, Wednesday, Friday, Saturday, and Sunday. Work will be completed between 7:30 AM and 9:30 AM. All refuse will be deposited in the bulk container(s) by no later than 10:00 AM.

6.2. Remove all refuse from all containers.

6.3. Cleanliness of containers: Wash and disinfect containers to maintain clean and odor free containers at all times.

6.4. Replace all containers in/on holder in a manner to insure proper lid closure.

6.5. Replace plastic can liner with new liner.

6.6. Replace lids.

6.7. All refuse shall be hauled to the bulk garbage container area and placed in bulk container. Material will be placed in this bulk garbage container in a manner to **ensure proper lid closure. Lids will be closed.** Pick up bags, boxes, or other containers filled with refuse placed in the immediate vicinity of the container.

6.8. Refuse will be hauled in a manner so that no refuse or effluent will be lost on roadways, parking lots, etc.

6.9. Vehicles used to transport refuse shall be kept in a clean and odor free condition.

7. DRINKING FOUNTAINS.

7.1. Drinking fountains shall be disinfected, rinsed with clean water, wiped dry, and kept free of foreign material.

8. PICNIC TABLE PADS.

8.1. Frequency of Cleaning: During the periods, 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), picnic table pads will be cleaned twice weekly unless needed more often. This will normally be done on Fridays and Mondays unless instructed otherwise.

8.2. Pads will be swept and washed with water containing disinfectant detergent and all surfaces rinsed with clean water.

8.3. Paper and other debris accumulated from sweeping shall be deposited in garbage cans.

8.4. Picnic tables on pads shall be cleaned of food or other foreign material.

9. DUMP STATION.

9.1. Frequency of cleaning: During the periods, 22 April 2004 through 27 September 2004 (base year), and 21 April 2005 through 26 September 2005 (option year), the dump station shall be cleaned daily (seven days per week). Work shall be completed no later than 12:00 noon.

9.2. Spilled effluent shall be mopped up with a detergent-disinfectant solution.

9.3. Dump station fixtures shall be scrubbed with a detergent-disinfectant solution. All surfaces shall be thoroughly rinsed and wiped dry.

10. BEACH GATES AND CLEANING BEACH STEPS

10.1. The beach gate will be opened by the Contractor prior to 8:00 a.m. each morning. The ranger staff will close the gate each evening.

10.2. During the period 15 May 2004 through 15 September 2004 (base year) and 15 May 2005 through 15 September 2005 (option year), the beach steps shall be cleaned twice daily, seven days a week.

10.3. The first daily cleaning of the beach steps shall be completed between 8:00 a.m. and 11:00 a.m., while the second cleaning shall be made between 5:00 p.m. and 7:00 p.m.

10.4. The beach steps cleanup shall consist of sweeping any sand, or debris from the steps at each cleaning.

11. PERFORMANCE.

11.1. The cleaning services required by this contract shall be performed in a strictly first-class manner. Following cleaning, all surfaces shall be left in a clean condition, defined as being free of all particulate matter, film, spots, streaks, or stains, and glossy surfaces wiped or polished with a dry cloth to restore original sheen. The requirement to clean applies to all parts of all buildings covered under this contract. The omission of cleaning methods for parts or portions of a building in the preceding paragraphs does not relieve the contractor from cleaning those parts or portions in the first-class manner described.

D. SPECIAL PROVISIONS.

1. SURVEILLANCE AND TIME OFF. Surveillance of the recreation area is an integral part of the Contractor's job. The mere physical presence of a person who can contact the authorities is often a strong deterrent to vandalism and rowdy behavior. For this reason the contractor will "LIVE" on site during the course of this contract. To "live" on site means the Contractor's camping unit will be used as a regular domicile. The Contractor will consume meals, sleep, and otherwise spend a minimum of 18 hours daily within the confines of the assigned recreation areas. Short absences of 3 hours or less may be made for the purpose of obtaining supplies, fuel, or to attend to personal needs. An absence of 6 hours will be allowed twice weekly on a schedule to be agreed upon between the Contractor and the Operations Manager.

2. INSPECTION. The Contractor shall be available, within the recreation area, for consultation with the project inspector daily between 8:00 AM and 11:30 AM.

3. VANDALISM. The Contractor will promptly report vandalism and accidents to Corps Rangers.

4. FIREARMS. Contractor shall not carry firearms in the park or have them in the camping unit.

5. ALCOHOL. Contractor shall not consume alcoholic beverages during on-duty hours or conduct themselves in a manner unbecoming their position so as to bring discredit to themselves or the Corps of Engineers.

6. CLOSING OF AREAS.

6.1. Major storm damage, high pool level, floods, other natural causes, major construction activities, and national security may result in the closing of recreation areas from time to time. The Contractor's campsite may or may not be available for occupancy if the area it is located in is closed. The Contractor will vacate this site if directed by the Operations Manager or his representative. The Operations Manager shall determine if any services are required in closed recreational areas. If services are rendered, payment shall be made based on the percentage of actual work performed.

6.2. Under normal operating conditions, Whitebreast Meadows, Coal Ridge, and Ponca camping loops are left open at all times.

6.3. The Heights group camp area will be open anytime the area has been reserved for group camping.

7. REFUNDABLE BOTTLES AND CANS. No one has "Exclusive Rights" to any refundable bottles and cans that may be found on the project. The Red Rock Lake Association has been granted permission to have recycling containers at various recreation areas.

E. INSPECTION OF WORK.

1. INSPECTION. Inspection for cleaning services will be made by a government representative periodically, or as requested by the Contracting Officer. The Contractor shall provide in writing, for approval of the Contracting Officer's Representative at the project, a detailed work schedule, with an approximate time of performance (plus or minus 30 minutes) for all scheduled work. The schedule must provide for completion of work items within the contract's time constraints for each item. The purpose of the schedule is to insure that quality assurance inspection by government personnel is compatible with the Contractor's work schedule. The work schedule shall be submitted within 7 calendar days after services begin. Any proposed deviation from the approved schedule shall be submitted in writing to the Contracting Officer's Representative for approval prior to change.

2. ACCEPTANCE. Acceptance shall be made by the Contracting Officer or his Authorized Representative, based on the Contractor's compliance with the terms and conditions of the contract.

3. INSPECTOR AVAILABILITY. The government contract inspector will be in the project office from 12:00 noon until 12:30 p.m. for discussion of any work discrepancies with the Contractor.

F. CONTRACT PERFORMANCE.

If any service under this contract is not in conformity with the requirements of this contract, the Contractor is required to perform the services again. Such services shall be performed within two hours of notification without additional cost to the government. In the event the Contractor fails to perform the services within the two hours, and to take necessary steps to ensure future performance of the services in conformity with the requirements of the contract, the government shall have the right to have the services performed in conformity with the contract requirements and charge to the Contractor any cost occasioned to the government that is related to the performance of such services.

G. PAYMENT PROCEDURES.

Payment for services rendered under this contract will be made once each month upon receipt of the invoice. The Contractor shall submit an invoice at the end of each calendar month for the preceding month. Payment will not be made for work not performed except as noted in Section D, paragraph 6.2. Cleanup of public facilities is directly related to public health and sanitation. Therefore, it is essential that all facilities be cleaned at the times and in the manner specified. Failure of the Contractor to perform the work as specified will result in withholding of payment for that portion(s) of the work not accomplished. In the event that such failure by the Contractor necessitates performance of any specified cleanup by government forces, the Contractor will be assessed actual government costs in addition to any withholdings.

H. PETS.

The Contractor will be allowed to keep one pet (dog or cat only) at the site designated for the Contractor's camping unit. The contractor must comply with all park and camping rules governing pets in recreation areas and any additional rules set by the Operations Manager. Potential bidders should contact the project office for additional information. Failure to comply after one written warning will result in the contractor losing the privilege to keep a pet at the project. Failure to remove the pet upon request of the Operations Manager will result in termination of the contract.

I. OPTION TO EXTEND CONTRCT

This contract is renewable at the option of the government by the Contracting Officer giving written notice of renewal to the Contractor thirty (30) days before this contract is to expire, provided that the Contracting Officer shall have given preliminary notice to the government's intention to renew at least sixty (60) days before this contract is to expire, (Such a preliminary notice will not be deemed to commit the government to renewal). If the government exercises this option for renewal, the contract as renewed shall be deemed to include this option provision. However, the total duration of this contract, including the exercise of any options under this clause, shall not exceed two (2) years.